



Meeting (No) **RESOURCES COMMITTEE (7)**
Time & Date **6pm 8 January 2019**
Place **Town Hall**
Document **Minutes**

Present: Cllrs Warner (Chair), Carter, Kynaston and Marlow.

In attendance: Miss A Duncan (Governance & Operations Manager), Mrs N McMahon (Markets, Asset & Admin Co-ordinator), Cllr Jones and Cllr Wastell.

PART 1: Items considered in the presence of the press and public

80 Questions and comments from residents: none.

81 Apologies for absence

RESOLVED to accept apologies for absence from Cllr Lloyd (business).

The absence of Cllr Pilley was noted.

82 Declarations of Interest

There were no declarations of interest.

83 Minutes of the last meeting

RESOLVED to approve minutes of the meetings held on 16.10.18 and 06.11.18. The Chair signed the minutes.

84 Governance & Operations Manager's report

The Committee considered the Governance & Operations Manager's report and noted in particular that a meeting with CWaC had been arranged to discuss next steps in relation to the signed Asset Management Agreement. It was also noted that a date for a second "Reimagining Neston" meeting would be circulated by CWaC.

85 Finance

The Committee considered revenue from Town Hall room hire, Market Square hire and market rent to 31.12.18 and noted that the December figures included the Christmas market.

86 Committee budgets

The 2018/19 budget was noted, including salary overspend.

87 Strategic Objectives

- a The Committee reduced the prioritisation of strategic objective 1 to three years.
- b The Committee agreed that the Resources committee would act upon SO1 as the priority over SO2 for the next three years.

88 Town Hall security

The Committee considered the report and agreed the recommendation to defer any expenditure until financial year 19/20.

The Committee requested that quotations be submitted for consideration at the next meeting.

89 Risk Assessment - Market Square

RESOLVED to approve the risk assessment and additional controls update.

The Committee requested clarification of the cost above which CWaC would pay for repair work.

Chairman's initials and date:

12/2/19
CVW W

The Committee requested that quotations for work be submitted for consideration as soon as possible, preferably at the February Committee meeting.

90 Winter Maintenance Policy for Market Square and Town Hall

- a **RESOLVED** that the MEO or employed agency staff should only grit the Market Square on market days. The Committee requested that the Council Manager write to Sainsbury's informing them of this decision.

RESOLVED to approve the policy with the amendment that gritting would only take place on market days.

- b **RESOLVED** to approve the draft winter maintenance risk assessment.

91 Hire of Council Property

The Committee considered whether Council property could be used by third parties. The Committee decided that assets should be available to hire at a cost plus a refundable deposit in case of damage. The Committee decided that hire/deposit charges should be applied consistently across all assets; including gazebos and staging equipment.

The Committee requested that the Council Manager provide a suggested assets charging schedule for consideration at the February meeting.

92 Market gazebos

The request from Ness Gardens to borrow up to 30 market gazebos at various points during 2019 for a variety of food, craft and plant fairs (approximately six in total) was deferred until the next meeting.

93 Christmas Market

The Committee considered a report of the Christmas Market held on 01.12.18 and recorded their thanks to the Markets, Asset & Admin Co-ordinator for organising such a successful event.

94 Market development

The Committee considered a report on options for development of the Town Hall basement and agreed that utilising the space as an artisan food hub would be a positive development. The Committee requested the MAA Co-ordinator to progress the idea and report back to the next meeting. The Committee also requested that pressure washing and edge painting of the external steps be undertaken prior to the launch.

95 Market & Town Centre Working Group

- a The Committee received notes of the meeting held on 05.12.18 and agreed that Mr Chapman (former councillor) would be invited to join the group as a resident member.
- b **RESOLVED** to approve terms of reference for the Market & Town Centre Working Group.

96 Other items: none.

97 Date of next scheduled meeting

This was noted as Tuesday 12 February 2019 at 6pm.

The meeting closed at 7.15pm.

Signed B. V. W. Warner Date 12/2/19